Repeated Coursework Policy

As you prepare for the next semester, the Financial Aid Office must alert you to a change in course repeat guidelines that could impact your enrollment status. The U.S. Department of Education has issued regulations that restrict the number of times a student can retake previously passed coursework and receive federal student aid.

The restriction supersedes the University’s Registration Policy for repeating a course. The Policy can be found on the Registrar’s website <http://www.mtu.edu/registrar/students/registration/policies/repeat-course/>

Federal regulation allows a student to repeat a previously passed course once.

A student may repeat a failed course until it is passed but within the confines of the Registrar’s Repeat Policy.

Example 1: A student enrolls for 12 credits (full time). The class schedule includes a 3 credit course that was previously passed with a grade of CD. As this is the first repetition of the class, the student is still considered full time.

Example 2: A student enrolls for 12 credits (full time). The class schedule includes a 3 credit course that was previously taken and failed, retaken and passed with a D. As this is the first retake of a previously passed course, the student is still considered full time.

Example 3: A student enrolls for 12 credits (full time). The class schedule includes a 3 credit course that was previously taken with a grade of D and retaken with a grade of CD. As this

is the second retake of a previously passed course, the repeated course would not be counted toward the financial aid enrollment status. The student would be considered three-quarter time (9 credits) and aid would be adjusted accordingly.

Retaking coursework could have ramifications for Satisfactory Academic Progress (SAP).

For SAP purposes, each time a course is taken it counts as an attempt. When a course is repeated, the most recent grade will be used to calculate the CGPA and it is counted as one completion.

Example 4: A student enrolls for 15 credits (full time). The class schedule includes a 3 credit course that was previously taken with a grade of D and retaken with a grade of CD. As this

is the second retake of a previously passed course, the repeated course would not be counted but the student would still be considered full time (12). For SAP purposes, the repeated course would count as 9 credits attempted but only 3 credits completed.

Questions regarding this policy can be directed to the Financial Aid Office.