**Michigan Technological University**

Graduate School

**Accelerated Master’s Degree Program**

To initiate approval of an Accelerated Master’s Degree Program, please complete this document and send it to the Graduate School (gradschool@mtu.edu). Graduate School staff will review and approve the final document. Following approval, the Graduate School Admissions staff will update the Graduate School webpage with information regarding the Accelerated Master’s Degree Program. For examples see here: [www.mtu.edu/accelerated/](http://www.mtu.edu/accelerated/) (click on “Programs” list and specific programs for samples).

Graduate programs are responsible for building program-specific websites in their own web space.

**University Requirements**

1. The Accelerated Master’s Degree Program allows students to apply up to a maximum of 6 approved credits earned while an undergraduate to both a bachelor’s and master’s degree. A maximum of three of the double-counted credits may be undergraduate research credits. Any research credits earned by an undergraduate and applied toward a research-based (thesis or report option) master’s degree must be earned after the student has attained senior-level standing.
2. Students in the Accelerated Master’s Degree Program must complete a minimum of 150 total combined credits for the bachelor’s and master’s degrees.
3. The Accelerated Master’s Degree must be completed within 5 years of acceptance to the Accelerated Master’s Degree Program.
4. Only students who intend to complete both their bachelor’s and master’s degrees at Michigan Tech can enroll in the Accelerated Master’s Degree Program.
5. Undergraduate students must apply and be accepted before completing the bachelor’s degree.
6. Students already enrolled in a graduate degree program may not retroactively enroll in the Accelerated Master’s Degree Program.
7. Undergraduate students must apply for admission to the Accelerated Master’s Degree Program through the standard Graduate School application process.
8. Only students who have attained a minimum of sophomore-level class standing are eligible to apply.
9. Only students with a cumulative GPA of 3.0 (required) or higher (as specified by the program) are eligible to enter the Accelerated Master’s Degree Program.
10. For the purposes of financial aid, tuition, and class standing, students enrolled in the program will be considered undergraduates until their undergraduate degree has been awarded. Students must complete all of the degree requirements for the undergraduate degree. Once students are awarded their undergraduate degree, they will be considered graduate students.
11. Any undergraduate student whose cumulative GPA at any point drops below the minimum specified by their program will not be permitted to continue in the Accelerated Master’s Degree Program. A student who is removed from the Accelerated Master’s Degree Program may seek admission to a traditional master’s degree, which does not allow for double-counting of credits towards both the undergraduate and master’s degrees.

The following information will be used to define admission and application requirements for your Accelerated Master’s Degree Program.

**Graduate Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**1. Resume/CV Required:** Yes\_\_\_ No\_\_\_

**2. General GRE Exam:** Required\_\_\_ Not Required\_\_\_ Not Required but Recommended\_\_\_

**3. Letters of Recommendation:** Required (how many?) \_\_\_\_\_ Not Required\_\_\_

**4. Cumulative graduating undergraduate GPA required to enter the Accelerated Master’s Degree Program:**

Enter required GPA \_\_\_\_\_\_\_\_\_\_\_ (3.0 minimum – adjust higher for your program if desired)

**5. Admissions:** Please indicate when students may apply for the Accelerated Master’s Degree Program

 Sophomore Standing \_\_\_ Junior Standing \_\_\_ Senior Standing \_\_\_

**6. Eligible Undergraduate Majors:**

* This Accelerated Master’s Degree Program is open to the following students:

Open to Michigan Tech undergraduate students in any degree program

 Yes\_\_\_ (if “Yes” skip to 7) No\_\_\_ (if “No” complete table below)

Open only to students in the following degree programs (please list all those that apply):

|  |  |
| --- | --- |
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

**Please provide a sample curriculum plan for each degree program listed above.**

**7. Additional Admissions or Application Requirements:** Please describe any additional admissions requirements that are not included in this form. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**8. Program Options available for Accelerated Master’s Degree** (must currently exist in your program)

**Choose all that apply:** Thesis\_\_\_ Report\_\_\_ Coursework \_\_\_\_

**9. Number of Allowable Course Credits Under “Senior Rule”** (An undergraduate student may take courses that count for a master’s degree while still an undergrad. The maximum number of credits under Senior Rule is 1/3 of non-research credits toward a master’s degree. These may not be double counted and must conform to the requirements of each degree).

1/3 non-research (standard) \_\_\_\_\_ Less than 1/3 (how many?) \_\_\_\_

**10. Number of Approved Double Counted Credits:** 6 (standard) \_\_\_ Less than 6 (how many?) \_\_\_\_

**11. Number of the Double Counted Credits that may be Research Credits:**

 3 (standard) \_\_\_ Less than 3 (how many?) \_\_\_\_

**12. Additional Program Information:** Please describe any additional information or more restrictive requirements that are not included in this form. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**13. Sample Curriculum Plans:** Provide a sample curriculum plan for each path of entry and each option offered. Provide sample plans for each of the options: thesis, report and/or coursework options. Provide sample plans for each specific undergraduate major eligible to enter the Accelerated Master’s Degree Program, if there are multiple paths of entry.

Graduate programs that are open to all undergraduate majors should specify specific course numbers or course topics that are eligible for double counting. If the program plans to allow students to suggest courses for double counting to be reviewed and approved on a case-by-case basis, please indicate this. For an example, see [www.mtu.edu/accelerated/masters/business/](http://www.mtu.edu/accelerated/masters/business/) and the Accelerated Tech MBA Policy for an example.

 For sample curriculum plans see Programs list and specific programs [www.mtu.edu/accelerated/](http://www.mtu.edu/accelerated/)

**For Graduate School Use Only:**

\_\_\_\_ Admission information complete

\_\_\_\_ GPA requirements indicated

\_\_\_\_ Eligible degree programs indicated

\_\_\_\_ Allowable “Senior Rule” credits indicated

\_\_\_\_ Number of approved double-counted credits indicated

\_\_\_\_ Number of approved double-counted research credits indicated

\_\_\_\_ Sample Curriculum included for each degree program

Approved by Graduate School Staff: Yes / No Date: by:

If the application is not approved, please provide details. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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