Michigan Technological University
Graduate School
1885

Advisor and Committee Recommendation Form
Complete form in Adobe Acrobat or Reader; PDF viewers in browsers do not work properly.

Graduate students: Submit this form to your Graduate Program in your second semester to recommend or change an advisor. Students completing a dissertation, thesis, report, or practicum option are encouraged to appoint a committee when they select their advisor.

Graduate programs: Verify the form meets your requirements and upload the form to the **Graduate School**.

Student Information

Name [   ] M Number (ex: M12345678) [   ]

Degree Program [   ]

Select Degree Type   ○ Master's   ○ PhD   ○ Certificate

Select Degree Option   ○ Thesis   ○ Report   ○ Coursework   ○ Practicum (MEng only)   ○ Dissertation (PhD)

Recommend Advisor(s)

Every student must have one advisor or two co-advisors that meet the Graduate School requirements. Type the advisor name(s), along with the semester and year you began working with your advisor(s). The remaining columns are for the Graduate School.

Advisor Name	Semester	Year	Mnumber	Grad Fac Status	Affiliation

Recommend Committee Members

Type **all** of the names of your committee members below; the other columns are for Graduate School use. Do not include your advisor(s) below; they are automatically part of your committee. Students completing a dissertation, thesis, report, or practicum need a committee that meets the Graduate School requirements.

Committee Member (list all members)	Mnumber	Grad Fac Status	Affiliation	Ext
				☐
				☐
				☐
				☐

Graduate Program Director

Answer the question about close, personal relationships and indicate your approval by typing your name below (if possible). Uploading the form to the Graduate School indicates your approval even if the form fields are not available.

Do any advisor(s) or committee members have a close, personal relationship?   ○ Yes - Submit a management plan   ○ No

Name of Approver [   ]   Date [   ]

Graduate School use only

Student Home [   ]

Close, personal - checked?	☐ Chkd No	☐ Chkd Yes - give to staff	☐ Not Chkd - return to Program
Are any listed GATE?	☐ No	☐ Yes - give to staff	
Advisor affiliated with student home?	☐ Yes	☐ No - give to staff	
Advisor empty or same on SZAGDGR?	☐ Yes	☐ No - give to staff	
Interdisc Pgm - Advisor affiliated with it?	☐ Yes	☐ No - give to staff	

SZAGDGR Adv and Comm tab   ☐ Update advisor   ☐ "Adv Appt" for adv changes   ☐ Update adv start term to be ≥ deg start term

☐ Update committee names   ☐ "Comm Appt" for comm changes

☐ Image Form (print; 2x if adv and comm)   ☐ Update option on SZAGDGR; Degree Progress tab